



## Brookside Elementary School 2010-2011 PTA Committee Chair Sign-up Form

Day in and day out, parental support makes a world of difference to our school. The Brookside PTA invites you to roll up your sleeves and get involved.

The following PTA board and Committee Chair positions **need** to be filled for the 2009-2010 school year **OR THEY MAY NOT HAPPEN!**

### **\*\*TRAINING PROVIDED FOR ALL POSITIONS\*\***

Please put a check mark next to the PTA positions in which you have an interest and return in kid mail/boomerang by **APRIL 30th**. This does not obligate you, but shows you have an interest and would like additional information. The list is not all-inclusive, so if you are interested in a committee position that is not listed please check "other" at the end of this form. The gift of your time is greatly appreciated. **YOU MAKE A DIFFERENCE!**

**Parent(s) Name:** \_\_\_\_\_

**Phone (include best time to be contacted):** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Student Name(s) & Grade(s):** \_\_\_\_\_

### **PTA EXECUTIVE BOARD POSITIONS:**

**CO-VP Fundraising (2 year position)** – Assist in the planning, coordination, and implementation of the PTA fundraisers for the year.

### **COMMITTEE CHAIR POSITIONS:**

**PTA Fall/Spring Afterschool Activities (2 volunteers)** – Organize the free afterschool classes offered in the Fall & Spring. Set the dates, plan the classes, advertise, and process registration.

**Art Classes** – Coordinate and promote art classes provided by All About Art & Adventures in Art.

**Box Tops for Education** – Collect, bundle, and submit box tops. Advertise & promote the program.

**Chess Club (2 volunteers)** – Coordinate & promote the non-profit program Chessmates with Teacher Fred Clease.

**Dad-n-me Pancake Breakfast (Co-Chair)** – Assist the current chair with planning, publicizing, and organizing this event held in December. Cheryl Brady will be your Co-chair.

**EMAIL Coordinator** – Update and maintain the PTA email database. Send out weekly PTA emails (information included in the emails is provided to the coordinator from members of the Executive Board).

**Family Movie Night** – Organize this Free PTA event to take place on a Friday evening once or twice during the year. Popcorn and other refreshments will be available for purchase.

**Garden & Grounds** - Plan and implement school ground improvement projects/work parties as needed. Onsite Coordinator for Embrace Shoreline Schools Volunteer event in May.

**Gift Wrap Fundraiser** – Coordinate & Promote this PTA fundraiser.

- \_\_\_ **Holiday Food Drive** – Organize, promote, and oversee the December Holiday Food Drive.
- \_\_\_ **Kindergarten Play Dates** – Set two August play dates for incoming Kindergarteners and their parents. Advertise and attend play dates. Meet and greet.
- \_\_\_ **Math Olympiad Co-chair** – Coordinate Program for 4<sup>th</sup>, 5<sup>th</sup>, & 6<sup>th</sup> grades. Recruit volunteer coaches, register teams, and point of contact for District Math Olympiad. Carol Coleman will be your co-chair.
- \_\_\_ **Phone Book Directory Advertising** – Solicit advertising for the Brookside phone book that comes out in fall.
- \_\_\_ **Picture Day (Individual & Class)** – Twice a year (fall & spring) coordinate volunteers to assist photographer in retrieving classes, watching students in line, etc.,
- \_\_\_ **Read-a-thon Co-Chairs (2 volunteers)** – January PTA fundraiser. Organize & update the read-a-thon materials. Distribute directions and pledge forms to all Brookside students. Promote this event with the staff and students. Solicit prize donations.
- \_\_\_ **Sock Hop Co-Chairs (2 or more volunteers)** – Organize and coordinate this highly popular event held in November. Coordinate food, DJ, and decorations. Promote event with flyers, posters, and email notices. Coordinate volunteers for set-up, food service and sales, ticket sales, etc.,
- \_\_\_ **Staff Appreciation** - Organize the monthly Staff Appreciation lunches with your team of volunteers.
- \_\_\_ **Talent Show (2 or more volunteers)** – Coordinate this student-loved event. Responsibilities include auditions, act coordination, promotion, scheduling, and ticket sales.
- \_\_\_ **Volunteer Coordinator** – Assist in the recruitment of volunteers for PTA events as needed. Advertise and promote volunteers opportunities through flyers, email, the newsletter and on the PTA website.
- \_\_\_ **Webmaster** – Update and maintain the Brookside PTA website. Information for inclusion on the website provided by the Executive board.
- \_\_\_ **Other** – I am interested in chairing a committee I do not see listed, would like to discuss the creation of a new event/program at Brookside, or just need more information on what it means to chair a committee.

For more information or questions contact **Kelly Stoecker, PTA Co-President** at [kstoecker@comcast.net](mailto:kstoecker@comcast.net) or #206-270-0392. A member of the PTA Executive Board will contact you to discuss your interest in chairing a committee the first two weeks of May.

## **TRAINING PROVIDED FOR ALL POSITIONS**